

Quick Guide to MTS Accreditation

Please refer to the [MTS Guide to Professional Accreditation](#) for specific requirements

Must be a Candidate

- Apply for Membership
- Complete and Pass a 15-hour USPAP course
- Pass the ethics exam

Must complete the Education Requirements

- ME201
- ME202
- ME203
- ME204

Note: MTS/Aircraft Candidates may complete the ME201AS & ME202AS courses to meet this requirement.

Accreditation Documents

Please submit the following to ASA Headquarters

- Complete the Specialty examination, if needed.
- Submit a copy of your college diploma or transcript for a four-year degree or complete the required education equivalency form if you do not have a degree.
- Ensure that your USPAP certificate on file with ASA is still valid.
- Submit an appraisal experience log documenting two years (AM) or five years (ASA) of full-time appraisal experience or the equivalent part-time experience.
- Submit one narrative appraisal report that was completed within the past two years. This report must be an actual report that was completed for clients.
- Submit the signed appraisal report release form.
- Submit the signed affirmation statement.
- Submit the accreditation application fee.
- Submit your completed accreditation application.

Accreditation Package Sent to First Member on the Board of Examiners (BOE)

Up to 40 days for review

Sent to Second Member on the Board of Examiners (BOE)

Up to 40 days for review

Decision of BOE Released: Accreditation Approved or Needs to Resubmit